MY ACCOUNT GUIDE

Streamline your site experience with My Account.

Balance

- Displays the balance from the previous day.
- Any payment applied to your account will be reflected in your balance after processing.

Bill Pay

- Access invoices/statements and pay bills with online billing.
- Choice between online and paper billing.
    - To set up online billing:
        1. Enter your email address.
        2. Click the orange text.
        3. The following business day, you will have a "LAUNCH BILLING" button.
    - To switch to paper billing:
        1. Click the orange text.
        2. The following business day, you will not have the "LAUNCH BILLING" button.
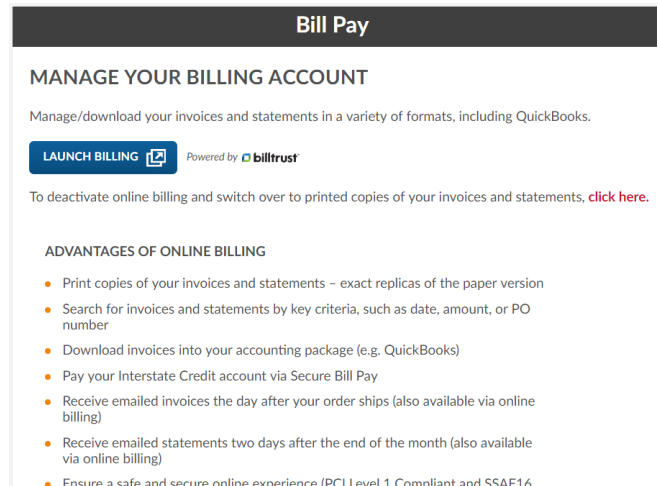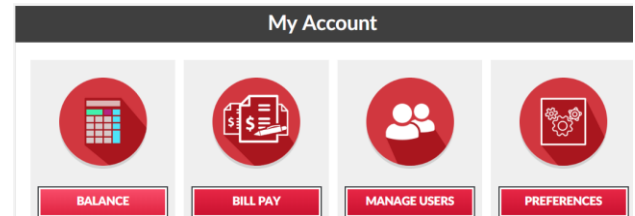
Manage Users

- Set permission levels for your company's users.
  View the Manage Users Guide for more information.

Preferences

- Set your default preferences to speed up your next visit.
  View the Manage Preferences Guide for more information.

Projects

- View all of your detailed Interstate Electric Supply project information. You can also request a release for items that are currently warehoused at one of our locations.

Miscellaneous Material Management

- View job reports set up by your Account Manager comparing a bill of materials to your purchase orders.