MY ACCOUNT GUIDE

INTERSTATE ELECTRIC SUPPLY | INTERSTATEELECTRICSUPPLY.COM

Streamline your site experience with My Account.

Balance

- Displays the balance from the previous day.
- Any payment applied to your account will be reflected in your balance after processing.

Bill Pay

- Access invoices/statements and pay bills with online billing.
- Choice between online and paper billing.
 - To set up online billing:
 - 1. Enter your email address.
 - 2. Click the orange text.
 - 3. The following business day, you will have a "LAUNCH BILLING" button.
 - To switch to paper billing:
 - 1. Click the orange text.
 - The following business day, you will not have the "LAUNCH BILLING" button.

Manage Users

• Set permission levels for your company's users.

View the Manage Users Guide for more information.

My Account

Bill Pay

MANAGE YOUR BILLING ACCOUNT

Manage/download your invoices and statements in a variety of formats, including QuickBooks.

LAUNCH BILLING Powered by Dilltrust

To deactivate online billing and switch over to printed copies of your invoices and statements, click here.

ADVANTAGES OF ONLINE BILLING

- Print copies of your invoices and statements exact replicas of the paper version
- Search for invoices and statements by key criteria, such as date, amount, or PO number
- Download invoices into your accounting package (e.g. QuickBooks)
- Pay your Interstate Credit account via Secure Bill Pay
- Receive emailed invoices the day after your order ships (also available via online billing)
- Receive emailed statements two days after the end of the month (also available via online billing)
- Ensure a safe and secure online experience (PCI Level 1 Compliant and SSAE16

Preferences

 Set your default preferences to speed up your next visit.
View the Manage Preferences Guide for more information.

Projects

• View all of your detailed Interstate Electric Supply project information. You can also request a release for items that are currently warehoused at one of our locations.

Miscellaneous Material Management

• View job reports set up by your Account Manager comparing a bill of materials to your purchase orders.

